



# Manager's Report

*For Council Meeting 3/14/00*

## FINANCE

Listed below are the new businesses licensed during this period:

<u>Business Name</u>	<u>Address</u>	<u>Business Type</u>
A & J Antiques	Loudoun St	Retail – Antiques
Apple Annie's Antiques	15 B Loudoun St SW	Retail - Antiques
The Art House	224 S King St #E2A	Retail – Fine Art
B & B Antiques, LLC	32 S King St	Retail – Antiques
Blake Nurseries	1360 EA Market St	Retail – Nursery
Cold Costs of Land Dev	330 Stableview Ter NE	Est. Land Dev Costs
Gift Baskets by Betsy	524 North St NE	Retail – Gift Baskets
I H S Motorsports	118 Stoneledge PL	Retail – Auto Parts
Joseph A Bank Clothiers Inc	241 Ft Evans Rd NE #697	Retail – Men's Clothing
Jakie Kahepp	112 B South St	Hairdresser
K & M Antiques & Collectibles	15 Loudoun St SW	Retail – Antiques
Leesburg Direct Furniture Outlet	224 S King St #E2B	Retail – Furniture
Levi's/Dockers Outlet	241 Ft Evans Rd NE #841	Retail – Clothing
Once Upon A Time	1 Loudoun St SE	Retail – Antiques
The Recovery Center of No VA	116-E Ed Ferry Rd NE	Counseling
Seiko The Company Store	241 Ft Evans Rd NE #893	Retail – Time Pieces
Southern Construction	211 Plaza St NE	Building, Remodeling
Wilson's Leather Outlet	241 Ft Evans Rd NE #3072	Retail – Leather Apparel
Zen Creations	620 Nathan Pl NE	Graphic Design

## PERSONNEL

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

### New Hires:

<u>Name</u>	<u>Position</u>	<u>Department</u>
Beverly Dickens	Front Desk Leader	Parks and Recreation
Joseph Price	Chief of Police	Police
Judy Weber	Administrative Secretary to Town Attorney & Deputy Town Manager	Executive

### Resignations

None

**PLANNING and ZONING****Current Planning Division Activity****Plans accepted for review during the period February 16 – March 7**

- Leegate Corporation – Boundary Line Adjustment
- Kincaid Forest, Sec. 12A – Construction Drawings (61 single-family detached dwellings)
- Sycamore Hill Phase 1, Sec. 4 – Final Plat (55 townhomes)
- Edwards Landing, Sec. 1 – Construction Drawings (98 townhomes)
- First Union Bank – Preliminary/Final Development Plan (396 sq. ft. bank)
- Potomac Station, Sec. 8B – Final Plat (23 single-family detached dwellings)
- Potomac Station, Sec. 8C – Final Plat (27 single-family detached dwellings)
- Potomac Station, Sec. 8D – Final Plat (21 single-family detached dwellings)
- Potomac Station, Sec. 8G – Construction Drawings (19 single-family detached dwellings)
- Potomac Crossing, Sec. 6 – Final Plat (45 single-family detached dwellings)
- Leesburg Corner Phase 3 – Revised Final Development Plan (71,866 sq. ft. retail)
- Country Club Sec. 1, Lot 38 – BRL Vacation
- Mayfair Commons – Landscape Concept Plan
- Ida Lee Park Trail – Phase 1 – Preliminary/Final Development Plan

**Plans reviewed during the period February 16 – March 7**

- Stowers, Sec. 1 – Construction Drawings (72 single-family detached dwellings)
- Potomac Station, Sec. 8I – Construction Drawings (23 single-family detached dwellings)
- Sycamore Hill Phase 1, Sec. 4 – Final Plat (55 townhomes)
- Providence Baptist Church – Sketch Plan (1,760 sq. ft. addition)
- Potomac Crossing, Battlefield Parkway – Construction Drawings (road ext.)
- North King Street Trail – Preliminary/Final Development Plan (bike trail)
- Cardinal Park, Lot 9 – Preliminary/Final Development Plan (111,350 sq. ft. mini-storage units)
- Meadow Glen – Preliminary/Final Development Plan (24,000 sq. ft. assisted living facility)
- Potomac Station Drive Sta. 31+62 to 42+96 – Construction Drawings (road ext.)
- Dry Mill, Sec. 1A – Construction Drawings (10 single-family detached dwellings)
- Stowers, Sec. 1 – Final Plat (72 single-family detached dwellings)
- CVS Pharmacy – Boundary Line Adjustment
- Potomac Crossing, Section 6 – Construction Drawings (45 single-family detached dwellings)

**Zoning Permits (#00-119 thru 00-195)****New Construction – Residential**

Greenway Farms – 10 SFD @ \$125,000.

Potomac Crossing – 3 SFD @ \$105,000.

Tavistock Farms – 3 SFD @ \$105,000.

Woodlea Manor – 1 SFD @ \$100,000.

Exeter Hills – 2 SFA @ \$100,000.

Sycamore Hill - 8 SFA @ \$80,000.

Sycamore Hill – 6 SFA @ \$150,000.

Kincaid Forest – 1 SFD @ \$100,000.  
Stratford – 1 SFD @ \$80,000.

**New Construction – Commercial**

211 Gibson St. (Jackson Building) Interior Renovation @ \$275,000.  
50 Ida Lee Drive (Ida Lee Park) Tennis/Soccer Complex @ \$350,000.

**Occupancy Permits Issued****Residential**

Dry Mill - 5 SFA  
Leeland Heights – 1 SFD  
Woodlea Manor – 2 SFD  
Stratford – 6 SFA  
Sycamore Hill – 10 SFA  
Beauregard Estates – 2 SFD  
Tavistock – 2 SFD  
Greenway Farms – 1 SFD  
Meade Hill - 4 SFD  
Exeter Hills – 2 SFD

**Commercial**

None at this time

**UTILITIES****1. Water and Sewer Administration****I. Capital Projects**

Forwarded a resolution to Council for approval of Water System Improvements, Main Zone, Ida Lee Park.

**II. Training**

Louis Jarvis completed a Powerpoint Fundamentals class this period.

**2. Water Supply Division****a. Capital Projects Update****Water Treatment Plant Upgrade to 10 MGD**

The contractor is performing the following operations:

- I. Installing miscellaneous yard piping
- II. Continues to form and pour concrete at filter building and flocculation basins

- III. Installed tube settlers at north sedimentation basins.
- IV. Forming and pouring concrete at washwater building.

#### WTP Expansion Project Status

Dollar value complete 25% Time Elapsed 61%

The contractor continues to be 3 - 4 months behind schedule.

#### Hospital Tank Pumping Station & Storage Tank Improvements

Notice of contract award was issued by the town for the pump station and storage tank projects.

The pre-construction meeting for the storage tank improvements was conducted on February 24, 2000 and the pre-construction meeting for the Hospital Tank Pump Station was conducted on March 7, 2000.

### 3. Water Pollution Control Division

#### a. BMU Project

BMU construction began March 1, 200 as scheduled.

### 4. Utility Lines Division

- a. Completed installation of 35 new water services to the town's system this period.

R. S. Noe